



# THE PARISH COUNCIL OF HELLINGLY

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Minutes of the **Parish Halls Committee Meeting** which was held at the Hellingly Community Hub on Wednesday **15<sup>th</sup> October 2025** and **commenced at 7pm.**

## PH.001.10.25 - PH.007.10.25

**Present:** Councillors C Jackets (Chair), D White, P Young, D Miles, R Brann

**In attendance:** Claire Kirby & Julie O'Neill - Clerks to the Halls Committee

**Apologies for absence:** Cllrs P Milne & D Miles

**Declarations of Interest:** None

**Members of the Public:** None

**Appoint a Chair:** Cllr Chris Jackets was appointed Chair. All councillors in favour.

## PH.001.10.25

The minutes of the Meeting held on 16<sup>th</sup> April 2025 were **approved** and signed by the Chair

## PH.002.10.25 Matters Arising:

PH010.04.25 Ideas - The Committee discussed additional ideas to promote the Hub, particularly in the business community.

*The Clerk will run a website report to determine how customers heard about the Hub.*

The Committee also requested information on the number of subscribers to the monthly Newsletter on the website - *Clerk to investigate.*

Members reiterated their interest in exploring the development of a parish magazine featuring local advertisers.

## PH.003.10.25 Finance Update

The Committee noted the Finance update with satisfaction. Cllr Jackets commended the

Hub Team on their effective management of the Hub bookings.

#### **PH.004.10.25 Budget 2026/27 & Hub pricing structure**

The Committee approved and agreed the 2026/2027 Budget.

Cllr R Brann proposed and Cllr P Young seconded.

The Committee agreed the price structure would remain the same for 2026. All councillors in favour.

2027 pricing structure to be discussed at next meeting.

#### **PH.005.10.25 Redecoration of the Main Hall**

The Clerk reported that two quotes had been received for the redecoration of the Main Hall,

scheduled during the Christmas closure. The Committee agreed to proceed with the lower

quotation at £1450 plus VAT. All members in favour.

The Committee also discussed the installation of a wall protection buffer and agreed on a

maximum budget of £1000. All members in favour.

*The Clerk to investigate costs and contact suppliers to obtain samples.*

#### **PH.006.10.25 Hall Blinds**

The Committee agreed to proceed with the quotation for the replacement of the Main Hall blinds at

a cost of £1316.67 plus VAT. All members in favour.

#### **PH.007.10.25 Village Hall**

The Committee requested the ongoing drainage issue be investigated using a camera to identify any potential damage before further blockages occur. *Clerk to arrange.*

The Committee asked the Clerk to obtain costings for the installation of an additional toilet.

The Committee agreed to the replacement of the Pergola by HPC Groundsman, and the front

carpark area be jet-washed as part of the works. *Clerk to organise as soon as possible.*

The Committee requested that total staff costs be included in the final figures.

The Committee also agreed that the current tenants may repaint the interior of the hall and replace

the kitchen units at their own expense.

All members in favour.

Meeting closed at 8.40pm

Julie O'Neill  
Joint Halls Committee Clerk

16<sup>th</sup> October 2025

Next Halls Committee meeting is: 15<sup>th</sup> April 2026

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