



THE PARISH COUNCIL OF HELLINGLY

The Community Hub, Hellingly, East Sussex, BN27 4EP

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You are summoned to the **Parish Council** Meeting to be held on Wednesday **9th October 2024** at 7.30pm Hellingly Community Hub to transact the following business.

If you are unable to attend and would like me to offer your apologies along with the reason/explanation for your absence, please let me know prior to the meeting. If you do not reply, I will assume you are attending the meeting.

Signed *Jenny Hoodless*

Dated 2nd October 2024

Jenny Hoodless, Parish Clerk

AGENDA

1. Apologies for absence:
2. Declarations of Interest
3. Adjournment for input from the public [maximum 15 minutes].
4. To consider and approve the **Minutes of the Parish Council** Meeting held on Wednesday 11th September 2024 (**attached**).
5. Matters arising (not covered elsewhere on the Agenda):
 - PCH 129.04.24** LHB Project update – no meeting has taken place since the last council meeting, so no update available.
 - PCH 129.04.24** Burfield Grange – the Clerk has arranged for WDC (Biffa) to empty and collect the rubbish from the 5 bins located on HPC land. This is a temporary solution until the groundsmen's vehicle is finalised. The total cost for 8 weeks = £220. Council is required to make a final decision on the vehicles options, see **attached** report.
 - PCH 15.06.24** Field Close hedges – the Clerk to apply for a grant to cover the costs of the work. This has not been done yet due to staff shortages.
 - PCH 023.06.24** NDP 3yr Review Update
6. County Councillors Report
7. District Councillor's Report
8. Financial Matters, all documents below are to be reviewed and **approved** for 01 – 30th September 24:
 - a. Summary bank reconciliation & balance sheet for all bank accounts (**attached**)
 - b. List of Payments & Receipts (**attached**)
 - c. 2nd Quarters Budget for 2024/25 (**To Follow**)
 - d. Discuss & decide on the following expenditure items:
 - i. Hub Overflow Car park with teram surfacing (**1 quote attached & Agrifactors to follow**)
 - ii. Hub office & main hall (white wall only) painting (over Christmas) (**2 quotes attached**) £1,245 or £1,507.82 both excluding VAT
9. To **adopt** a new policy for Use of Vehicles (**attached**)

10. To note the Indemnity Agreement from WDC for Burfield Grange development (**attached**).
11. To **note** the external Auditors report for 2023/24 year end audit. (**attached**).
12. To note the 2023/24 CIL Monitoring Report (**attached**)
13. To **note** the unadopted minutes of the Planning & Environment Committee meeting which took place on 11th September 2024 (**attached**).
14. To **note** the unadopted minutes of the Cemetery & Allotments Committee meeting which took place on 18th September 2024 (**attached**).
15. Clerk's Report
16. Chairman's Report